

Adopted: May 14, 2015

Revised: \_\_\_\_\_

**Success Academy**  
**POLICY No. 7.7**  
**SALE OR PURCHASE OF STATE PROPERTY**

**I. PURPOSE**

The purpose of this policy is to establish clear expectations regarding the sale or purchase of state property.

**II. POLICY STATEMENT**

It is the policy of Success Academy to fully comply with state law regarding the sale or purchase of state property.

**III. PROHIBITIONS**

- A. No officer or employee of Success Academy shall sell or procure for sale or possess or control for sale to any other officer or employee of Success Academy any property or materials owned by the state or by Success Academy except pursuant to the requirements contained in this policy.
- B. Violation of this policy may result in disciplinary action up to and including termination.

**IV. CONDITIONS OF SALE OR PURCHASE**

- A. Property or materials owned by the state or Success Academy and not needed for public purposes, may be sold to an employee of the state or Success Academy after reasonable public notice at a public auction or by sealed response, if the employee is not directly involved in the auction or process pertaining to the administration and collection of sealed responses.
- B. Requirements for reasonable public notice may be prescribed by other law or ordinance so long as at least one week's published notice is specified.
- C. An employee of the state or Success Academy may purchase no more than one motor vehicle from the state at any one auction.

- D. This section shall not apply to the sale of property or materials acquired or produced by the state or Success Academy for sale to the general public in the ordinary course of business.
- E. Nothing in this section shall prohibit an employee of Success Academy from selling or possessing for sale public property if the sale or possession for sale is in the ordinary course of business or normal course of the employee's duties.

***Legal References:*** Minn. Stat. §124E.10 (Charter School Law)  
Minn. Stat. §15.054 (Sale or Purchase of State Property)