

Adopted: May 14, 2015

Revised: _____

Success Academy
POLICY No. 6.5
ONLINE LEARNING

I. PURPOSE

It is the purpose of this policy to notify Success Academy employees, students and their parents of Success Academy's adherence to Minnesota's Online Learning Option.

II. POLICY STATEMENT

It is Success Academy's policy to adhere to the requirements of Minnesota's Online Learning Options provisions, Minn. Stat. §124D.095. A student age 17 or younger must have the written consent of a parent to apply to Success Academy.

III. PROCEDURES

- A. In order to enroll in Success Academy, the student and the student's parents must submit an application and identify the student's reason for enrolling.
- B. If the student is enrolled in a public school district other than Success Academy, Success Academy will notify the student and the enrolling district in writing within ten days of acceptance of the student's application. For purposes of this policy, "enrolling district" means the school district or charter school in which a student is enrolled for purposes of compulsory attendance.
- C. The student and the student's parent must, in turn, notify Success Academy of the student's intent to enroll within ten days of being accepted, at which time the student and the student's parent must sign a statement indicating that they have reviewed the online course or program and understand the expectations of enrolling in online learning.
- D. Success Academy will use a form provided by the Department of Education to notify the enrolling district of the student's application.
- E. The notice sent to the enrolling district will include the courses or program, credits to be awarded, and the start date of the online course or program. Success Academy will make available the supplemental online course syllabus to the enrolling district.

- F. Within 15 days after Success Academy makes this information available to the enrolling district, the enrolling district is required by state law to notify Success Academy whether the student, the student's parent, and the enrolling district agree or disagree that the course meets the enrolling district's graduation requirements. If the enrolling district does not agree that the course or program meets its graduation requirements, it must explain its decision to the student, the student's parent, and Success Academy and Success Academy may respond by showing how the course or program meets the graduation requirements of the enrolling district.
- G. A student may enroll in an online learning course up to the midpoint of the enrolling district's term. The enrolling district may waive this requirement for special circumstances and with the agreement of Success Academy. Success Academy will report on a student's progress and accumulated credit to the student, the student's parent, and the enrolling district in a manner specified by the Commissioner of Education unless the enrolling district and School agree to a different form of notice and notify the Commissioner.
- H. Success Academy may limit enrollment if the Board of Directors adopts by resolution specific standards for accepting and rejecting students' applications.
- I. Success Academy will notify the Commissioner of Education that it is delivering online learning and report the number of online learning students it accepts and the online learning courses and programs it delivers. Success Academy's courses and programs must be rigorous, aligned with state academic standards, and contribute to grade progression in a single subject. Success Academy will give the Commissioner of Education written assurance that:
 - 1. All courses meet state academic standards; and
 - 2. The online learning curriculum, instruction, and assessment, expectations for actual teacher-contact time or other student-to-teacher communication, and academic support meet nationally recognized professional standards and are described as such in an online course syllabus that meets the Commissioner's requirements.

Legal Reference: Minn. Stat. §124E.095 (Online Learning Option Act)